

**Annual Gingerbread Craft Fair Application**  
**140 North St., North Reading, MA 01864**  
**Saturday, Nov. 7<sup>th</sup> 2015**  
**9:00 am – 4:00 pm**

Name \_\_\_\_\_  
Business Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_ State \_\_\_\_\_  
Cell#: \_\_\_\_\_ Business/Home# \_\_\_\_\_  
Email (required) \_\_\_\_\_  
Website: \_\_\_\_\_ MA/Fed Tax ID# \_\_\_\_\_

Items to be displayed / sold:

(Once accepted you may not add any product to your menu without prior consent)

Do you offer Food Samples: Yes \_\_\_ No \_\_\_ (Food vendors must submit all required permits with application)

Are you ServSafe Certified: Yes \_\_\_ No \_\_\_ (ServSafe Certificate must accompany application)

All Food vendors are responsible for displaying all certificates and permits at their booths and must display a sign stating consumption of their product is at patrons own risk.

All Licenses and Food Vendor permits must be obtained and displayed at your own expense.

I need \_\_\_\_\_ (how many) 8'(D) x 10'(W) spaces @ \$38 each = \$ \_\_\_\_\_

I need \_\_\_\_\_ (how many) 8'(D) x 10'(W) Corner Space (2 open sides) @ \$50 each = \$ \_\_\_\_\_

Electrical power access for both days **\$10 extra fee** (limited availability/1 plug per vendor)

**Note** \* (You must bring your own extensions cords. All cords must be ground fault and taped to floor and placement must be approved by FONRPRC staff) \$ \_\_\_\_\_

Total fees due \$ \_\_\_\_\_

Methods of Payment:

Check/Money Order made payable to FONRPRC, Inc. **(Do not sent postdated checks)**

MasterCard/Visa/AMEX/Discover Card Holders Name: \_\_\_\_\_

Card Holders address w/ Zip code: \_\_\_\_\_

Card # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Security code: \_\_\_\_\_

Authorization Signature of Card Holder: \_\_\_\_\_

(By signing above I agree to all conditions stated on this application and attached indemnity statement)

There are **NO REFUNDS** for cancellations/no shows. Payment must be made in full with submission of application. The committee reserves the right to accept or decline your application. If approved you will receive and email as acceptance notification. Site assignments will be emailed to you approximately 1 week prior to event.

All Vendors must comply with Board of Health Regulations, Fire Code Regulations and FONRPRC, Inc. Regulations. You are responsible for your own insurance and taxes. You are responsible for bringing your own tables, chairs and displays. Displays must be secure from falling. Areas must be kept clean. Bring your own trash barrel and do not let it overflow. Bring your own trash to designated trash area. All trash must be contained and sealed in appropriate bags. DO NOT put your trash in public barrels. Failure to keep your area clean and take care of your trash appropriately will result in a \$50 clean up fee.

There is no open flame allowed on premises. There is not smoking within facility or on property.

All vehicles must be moved to designate parking area after unloading product. Failure to comply may result in vehicle being towed at owner's expense.

Booths must remain intact and open until closing time. At closing all tables, merchandise and displays must be removed completely. NO PREPARED FOOD can be left.

There are NO PETS allowed on premises.

Applicant exhibits at their own risk and expense. All Exhibitors shall at their own expense be responsible for insurance, liability coverage for bodily injury and property damage for their own operation, FONRPRC, Inc. and its staff, agents and/or owners of the property will not be responsible for any injury to exhibitors, their employees, volunteers, guests or visitors within the confines of the space contracted by exhibitors, or due to any of the exhibitors equipment or displays or property.

**Acceptance of events rules and Indemnity Release:** I/We accept the applicant(s) have read and agree to abide by all rules and regulations of the North Reading Holiday Craft Fair. Failure to abide by terms will cause forfeit of all fees and future shows and/or removal from event. I/We agree to assume full responsibility for our conduct and for all property I/We will bring on the premises. I/We will hold neither the producers of this event nor the owners of the property the craft fair event takes place at responsible for any damages to any person, matter, or thing resulting neither from manmade nor act of God, loss or theft by any reason whatsoever. I/We understand that in the event the Craft Fair is cancelled for ANY reason no refunds will be given. I/We understand and agree that my/our Name(s), Business Name(s), website, photo's, videos, items descriptions and prices may be used for promotional and/or informational purposes to promote event before and after event.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return your application as early as possible;  
This is a first come first serve event, limited space available.**

For more information please call (978) 664-6016 or visit our website at

[www.northreadingma.gov/parks-recreation](http://www.northreadingma.gov/parks-recreation) link to

Friends of North Reading Parks & Recreation Committee, Inc. or

Email: [sssturdevant@northreadingma.gov](mailto:sssturdevant@northreadingma.gov)

Mail application to:

FONRPRC, Inc.,  
235 NORTH STREET,  
NORTH READING, MA 01864  
ATTN: SHEILA STURDEVANT